

## Children's School

992300

**DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY**

## Student Fee allocations

	16-17 Actual	17-18 Actual	18-19 Budget	19-20 Proposal	19-20 Difference	% 19-20 Difference
Base amount	\$ 138,120	\$ 140,829	\$ 142,418	\$ 142,418	\$ -	N/A
61000 - Salary	\$ 94,711	\$ 96,605	\$ 99,347	\$ 99,347	\$ -	N/A
62000 - Wages	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
63000 - Benefits	\$ 43,409	\$ 44,224	\$ 43,071	\$ 43,071	\$ -	N/A
71000 - Current Expense	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
75000 - Travel	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
76000 - Scholarships	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
77000 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expense	\$ 138,120	\$ 140,829	\$ 142,418	\$ 142,418	\$ -	N/A
One time request				\$ -	\$ -	N/A
Total Request	\$ 138,120	\$ 140,829	\$ 142,418	\$ 142,418	\$ -	N/A
Carry Forward	\$ 54	\$ (15,083)	\$ (13,033)	\$ (15,526)	\$ (2,493)	19%

Notes, including any one-time request(s):

## STUDENT FEE RECOMMENDATION COMMITTEE FEE REQUEST QUESTIONNAIRE FOR 2019-2020

Department or Program Name: WSU Children's School – Day Care

Name & E-Mail: Camie Bearden   cbearden@weber.edu

Phone: 801-626-6271

Location: KcKay Education Building, Room 107

**Return Fee Request (this Questionnaire and the attached Spreadsheet) via email by  
Wednesday, December 5, 2018, at 4 pm to Jennifer Brustad at [jenniferbrustad@weber.edu](mailto:jenniferbrustad@weber.edu).**

**Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission.**

*Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).*

### **1. What is your overall mission?**

The Melba S. Lehner (MSL) Children's School serves the Department of Child and Family Studies, Weber State University, and the community as a model demonstration laboratory center. The primary purpose of the MSL Children's School is to teach university students to work with children and families and to provide a site for research in the field of early childhood. The mission is:

- To provide a model program demonstrating developmentally appropriate evidence-based practices and reflective intentional teaching for professional development of Weber State University students through observations, research opportunities, and hands-on work with children and families.
- To provide a relationship-based quality educational experience that is guided by child development theories and developmentally appropriate practices for children of students, faculty, and staff at Weber State University and their families.
- To provide an individualized, developmentally appropriate program to meet children's cognitive, social, emotional, physical, and moral developmental needs.
- To provide support and education to the parents of the children in our school.
- To provide a quality early childhood laboratory setting for Weber State University students and faculty to collect data, conduct research, and test effectiveness of early intervention programs.



## **2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?**

University students participate in our program in many ways:

### **A. As Parents (Direct Service)**

Parents of the children in our school have the opportunity of bringing their children with them to Weber State University. This allows them to attend university classes and concentrate on their studies. These parents have their children in a high quality educational childcare program.

Parents can visit their children during the day or watch through the observation booths. We invite parents to participate in the children's program in many ways including sharing their talents, reading with the children, and coming to lunch with their child. Our school has an open-door policy and parents are welcome at all time. Many parents have told us that the peace of mind of having their children in our program allowed them to continue their education without waiting for their children to begin public school.

An additional bonus for parents attending our school is our parent program. Parents learn skills that help them with their families. We feel that these skills relieve some of the stress of family life and contribute to the student's ability to concentrate on their university studies.

### **B. As Employees**

Fourteen students work as classroom assistants helping with the early morning, planning, and nap hours. One student is employed as an assistant in our kitchen. This provides financial help to these students during their university experience and since most are also Child and Family Studies or Education students it also gives them experience in their chosen career area.

### **C. As Participants from Various University Courses**

Students get practical experience close to their university classes as they work in our school. Our school has provided placement and research opportunities for students in Child and Family Studies, Education, Psychology, and Social work.

### **D. As Student Teachers**

The State of Utah requires students in Early Childhood Education (for a certificate to teach pre-k through third grade) to have a practical experience in a laboratory preschool.

### **E. As Observers**

Students in Child and Family Studies, Education, Psychology, and Social Work utilize our observation booths to complete university assignments and to learn practical discipline and interaction techniques.

**3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.**

We use five different evaluation processes:

1. We survey our parents on a yearly basis about their satisfaction with our childcare services and about ways we can serve them better.
2. The director and teachers in the program set yearly goals and evaluate our progress each year. We are continuously striving to improve and use the standards of the National Association for the Education of Young Children (NAEYC) as our guide. The MSL Children's School went through the full NAEYC Early Learning Program Accreditation process last year and is now nationally recognized as a NAEYC Accredited Early Childhood Program. An annual report is submitted each year to verify that all standards and criteria continue to be met.
3. The state of Utah has a review of our Early Childhood program for university students and reviewers look very closely at the lab school in that review.
4. The Early Childhood/Early Childhood Education program in Child and Family Studies Department also went through the Higher Ed NAEYC Accreditation process last year and also received full Higher Ed NAEYC Accreditation. The laboratory school is one of the key factors in that accreditation. The department also reports annually to NAEYC.
5. The Department of Child and Family Studies provides direct input and evaluation of our program through questionnaires to previous students. The department of Child and Family Studies also has an advisory board which provides input to our school.

**4. State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.**

The only increases were for increased cost of benefits.

**5. Describe any increases you are requesting from student fees for 2019-20 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).**

Not requesting an increase for 2019-2020.

6. Complete the attached spreadsheet outlining your overall budget and any requested increase. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column "19-20 Change."

*If you have any questions, please contact Jennifer Brustad at 626-8904, [jenniferbrustad@weber.edu](mailto:jenniferbrustad@weber.edu); Dave Taylor at 626-6737, [dtaylor@weber.edu](mailto:dtaylor@weber.edu); Daniel Kilcrease at 626-6008, [dkilcrease@weber.edu](mailto:dkilcrease@weber.edu); or Brett Perozzi at 626-6008, [brettperozzi@weber.edu](mailto:brettperozzi@weber.edu).*